

Document Requirements

Documents listed below will be required of applicants who are selected for interviews. While all applicants will not be interviewed, we encourage you to assemble these documents in advance as some may be time consuming to obtain. If selected for an interview, you must bring copies of the following documents that will NOT be returned:

- Copy of Driver's License (front only) (*Required on test day*)
- Copy of birth certificate
- Copy of high school or college transcript or GED, HiSET, TASC Test Report
- Copy of Military Discharge (DD-214), if applicable
- Copy of Social Security Card
- Copy of Shot Records (since birth) Note: Applicants who do not have the Hepatitis B series would begin that series when hired. Some immunizations are mandatory for employment with the DFD. Because we participate in clinical rotations with Duke University Health Systems, we adhere to the immunization requirements found at [Duke University Health System Immunization Requirements](#). These requirements could change at any time.